

## IA-25-51A-DR

### Criminal Investigator (Healthcare Fraud SME), Specialist Band – CAFO

#### Overview

- **Open & closing dates**

7/11/2025 to 7/25/2025

- **Service**

Excepted

- **Pay scale & grade**

GG 14

- **Salary**

\$106,382.00 to \$138,296.00 / Per Year

- **Appointment type**

Temporary Promotion - 2 years

- **Work schedule**

Full-Time

#### Locations

1 vacancy in the following location:

[Chicago, IL \(used as a Placeholder only, actual location to be determined based upon selectee.](#)

#### Relocation expenses reimbursed

No

#### Telework eligible

Yes as determined by agency policy

#### This job is open to

[Internal to an agency](#)

[Current federal employees of this agency.](#)

## **Clarification from the agency**

Current USPS OIG CAFO 1811 employees only

## **Duties**

## **Summary**

**\*PLEASE NOTE THAT THIS VACANCY ANNOUNCEMENT IS ONLY OPEN TO CURRENT USPS-OIG 1811 EMPLOYEES WITHIN THE CENTRAL AREA FIELD OFFICE (CAFO). OTHER APPLICANTS WILL NOT BE CONSIDERED.**

**Note Location – Chicago, IL is used as a place holder only, actual location to be determined based upon selectee.**

This announcement provides a temporary reassignment/promotion opportunity to a Criminal Investigator, Specialist Band, as a Subject Matter Expert (SME) for Healthcare Fraud.

## **Responsibilities**

The successful candidate must be highly motivated, exhibit a high degree of leadership, and demonstrate experience planning and conducting complex federal criminal investigations.

### **DUTIES AND RESPONSIBILITIES:**

Please note that the duties and responsibilities associated with this position may vary based upon the agency's needs at the time of hire. The following description of major duties and responsibilities is only intended to give applicants a general overview of the expectations.

- Assist in the oversight of Healthcare Fraud investigation activities for Area Field Office (AFO) management. Report the status, results, and disposition of significant investigations to Headquarters and AFO.
- Develop and maintain effective working relationships with special agents, executives and officials within the OIG, Department of Justice and other agencies through frequent and recurring personal contacts. These contacts promote continuous communication to obtain, exchange, negotiate and determine necessary action concerning investigative activities.
- Help solve significant problems complicated by interfaces and interrelationships between and among program systems, functions, policies, and numerous critical issues.
- Maintain contact with field or headquarters offices for the purpose of providing advice, receiving reports or requesting information on highly sensitive and important issues surrounding the investigation, prevention, and detection of healthcare claimant fraud.
- Plan and conduct significant investigations at the direction of AFO management.
- Assist with training and conference development which may include frequent presentations to assist large audiences.

The successful candidate must be highly motivated, exhibit a high degree of leadership, and demonstrate experience planning and conducting complex federal criminal investigations.

## **COMPENSATION:**

The position is advertised at the Specialist Band level and the salary range is \$106,382- \$138,296. Locality Pay is authorized and compensation includes Law Enforcement Availability Pay (LEAP) under the 1811 Series. The job also provides coverage as a primary position under law enforcement retirement.

**The promotion to the Specialist Band under this announcement is temporary and limited to this particular position. The selected candidate will be required to sign a Memorandum of Understanding (MOU) regarding the temporary nature of this appointment. This temporary appointment is not to exceed 24 months (2 years) and can be terminated at any time at management's discretion. All salary calculations (PES, COLA, etc.) will be based on the permanent journey band position salary. The selectee will be returned to his/her previous position (at previous pay and grade), or a different position of equivalent pay and grade as his/her previous position, upon termination of the temporary promotion. The return to previous pay and grade is not an adverse action and is not subject to appeal procedures.**

Relocation expenses will not be paid

## **VACANCY / DUTY LOCATION:**

\*The specific duty location within the Central Area Field Office (CAFO) will be determined at the time of selection

## **Travel Required**

- 50% or less
- You may be expected to travel for this position

## **Supervisory status**

No

## **Promotion Potential**

14

- **Job family (Series)**

[1811 Criminal Investigation](#)

## **Requirements**

### **Conditions of Employment**

- Must be a USPS-OIG current 1811
- Must be able to obtain and maintain Top Secret security clearance
- Must be able to obtain and maintain a government-issued credit card
- Selectee subject to random drug screenings

## Qualifications

### MINIMUM QUALIFICATIONS

You must meet ALL of the minimum qualifications listed below.

In order for your application package to receive consideration, you must meet all eligibility requirements:

- Current USPS-OIG 1811 employee, CAFO only, other applicants will not receive consideration. Selectee will be assigned to his/her current AFO and not selected to serve as a SME in an AFO other than their current assignment
- At least 5 years of professional federal law enforcement experience
- Have received a met expectations performance rating for the latest two performance appraisals (FY 2023 and 2024)

**Applicants that do not meet the eligibility requirements, will not receive consideration**

### DESIRABLE QUALIFICATIONS

- Advanced Academic Degree

### EVALUATION FACTORS

You must have the experience, knowledge and skills as listed in EACH of the evaluation factors. Failure to demonstrate that you meet all of the evaluation factor requirements as listed below will result in a score of zero (0); an ineligible status, and you will not be referred for further consideration. Include your major accomplishments relevant to the position requirements in your resume.

Your resume **MUST** reflect that you have experience, knowledge and/or skills in each of the following Evaluation Factors listed below:

- Knowledge of Postal Service structure, operations and databases.
- Knowledge of Department of Labor and Postal Service workers compensation programs and procedures.
- Demonstrated experience planning and conducting complex healthcare fraud investigations.
- Demonstrated ability to define problems, analyzes alternatives, and recommends solutions to difficult criminal investigative problems or issues.
- Demonstrated ability to effectively communicate, both orally and in writing, facts and circumstances of investigations.
- Ability to develop and maintain effective working relationships.
- Ability to analyze complex data and reports from internal and external sources to make

Failure to demonstrate that you meet all evaluation factor requirements will result in a score of zero (0). Upon receipt of a zero score, you will be deemed "not minimally qualified," and you will not be referred for further consideration.

In order to be considered for the position, you must submit a complete application package by 11:59 PM EST on Friday, July 25, 2025, which includes the following documents:

- A Resume, that **MUST** reflect that you have experience, knowledge and/or skills in each of the Evaluation Factors listed above.

- Latest Performance Appraisals (Fiscal Years 2023 and 2024) with Coaching and Review Phase comments, and must have received at least a met expectations rating. If unable to provide, submit a written statement stating the reason.

## **Education**

Education must be accredited by an institution recognized by the U.S. Department of Education. Applicants can verify accreditation here: <https://ope.ed.gov/dapip/#/home>.

Special Instructions for Candidates with Foreign Education: Education completed outside the United States must be deemed equivalent to that gained in U.S. education programs. You must submit all necessary documents to a private U.S. credential evaluation service to interpret equivalency of your education against courses given in U.S. accredited colleges and universities. For further information visit: <https://sites.ed.gov/international/recognition-of-foreign-qualifications>

## **Additional information**

Please contact an internal Human Resources Representative if you have any questions about your USPS OIG Employee Benefits.

This agency provides Reasonable Accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please send an email to [InvestigationsHiring@uspsaig.gov](mailto:InvestigationsHiring@uspsaig.gov). The decision on granting accommodation requests will be made on a case-by-case basis.

## **How You Will Be Evaluated**

The Human Resources Office will review your resume and supporting documentation to ensure that you meet the minimum qualifications required for this position. You will no longer be considered for this position if you: receive a zero (0) rating on any evaluation factor; fail to attach all required documentation; if your application materials indicate that you are not minimally qualified for this position; or if you fail to qualify on the interview. Only the top-rated candidates will be referred to a review official or selecting official for further consideration. Top-rated applicants may be required to participate in an interview. Your rating may be further adjusted or rated as ineligible by the review official or the selecting official based on your interview performance. Once all applicant scores are finalized, the selecting official will make a final decision. NOTE: If you receive a zero (0) rating on any evaluation factor or on the interview, you will be considered NOT MINIMALLY QUALIFIED for the position and rated ineligible. Applicants for this position may be interviewed one or more times as part of the hiring process. During interviews, applicants may not use any AI tool or virtual assistant (such as ChatGPT) to help them answer questions, except for accessibility tool used as part of reasonable accommodation. Applicants who fail to follow these rules will be disqualified from the hiring process.

## **Background checks and security clearance**

[Top Secret](#)

## **Drug test required**

Yes

## Required Documents

You must submit all required documents by 11:59 PM EST, Friday, July 25, 2025, the closing date of this announcement. Make sure you include the vacancy announcement number in the subject line when submitting your application package. For information on submitting application packages, please review the "How to Apply" section. The vacancy announcement number is **IA 25-51A-DR**.

**1. RESUME – Required. It is essential** that your resume and supporting documentation provide sufficient information to substantiate your qualification for the announced position.

**2. COMPLETE APPLICATION QUESTIONNAIRE – Required.** Download the Application Questionnaire (PDF) and complete the form. Failure to complete this form in its entirety will result in your disqualification.

**3. PERFORMANCE APPRAISAL (FY2023 and 2024) – Required,** dated within the last 15 months. This is required from all applicants including Federal, OIG, USPS, and private sector employees. If a PERFORMANCE APPRAISAL is not available, you must submit a separate statement with the reason a performance appraisal is not available. (Upload as "Performance Appraisal"). **NOTE:** An SF50 IS NOT acceptable as a performance appraisal.

**4. SF-50 – Required, from USPS OIG and USPIS employees.** You can access your Form 50 by logging into LiteBlue.usps.gov and accessing your eOPF.

**5. UPLOAD SUPPORTING DOCUMENTS** which may include:

- **Certificates or Licenses, if applicable.** Upload and save as "Other" document.

### **If you are relying on your education to meet qualification requirements:**

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from an accredited college or university <https://ope.ed.gov/dapip/#/home>.

## How to Apply

To apply for this position, you must submit an application package containing all required documents, e.g., resume, application questionnaire, performance appraisals, and supporting documents, etc. The application questionnaire is available as a PDF in the vacancy announcement. The complete application package must be submitted via email at [InvestigationsHiring@uspsoid.gov](mailto:InvestigationsHiring@uspsoid.gov) by 11:59 PM (EST) on the closing date, Friday, July 25, 2025, to receive consideration.

Please be sure to include the vacancy announcement number in the subject line when you are submitting your application package and all email communications pertaining to this vacancy announcement.

You are strongly urged to read and/or print the entire vacancy announcement.

For any questions on this vacancy announcement, please contact [InvestigationsHiring@uspsoid.gov](mailto:InvestigationsHiring@uspsoid.gov).

**Next steps**

Once the Occupational Questionnaire has been received you will receive an acknowledgement e-mail that your submission was successful. After a review of your application package has been completed, you will be notified of your rating and/or referral to the Selecting Official.